



OrderWise Despatch Standard Layouts (Kit Item)

Version 20.11

These are the standard Despatch related layouts within OrderWise Business Management software. This is not an exhaustive list but are the typical layouts used within this area of the software. If you require different information to be displayed or have specific branding that is required for your layouts, you should discuss these requirements with your Business Consultant or Project Manager.

The examples included are:

- Commercial Invoice
- Commercial Invoice Copy
- Delivery Note
- Delivery Note Copy
- Detailed Picking Note
- Summary Picking Note

Your company logo and contact details will replace the Airbox details shown on these examples.

If you require different information or designs than the example included or require specific layout documents that are not included in these examples then please contact us to discuss this.

Air Box

Newton Court
123 Saxilby Road
Saxilby
Lincolnshire
LN1 2LR
01522345678
www.airbox.co.uk
contact@airbox.co.uk



Receiver Details

Builder's Mate
17 Southfields Road
Eastbourne
East Sussex
BN21 1BU
England

Sender Details

Air Box
Newton Court
Saxilby Enterprise Park
Skellingthorpe Road
Lincoln
LN1 2LR
United Kingdom

COMMERCIAL INVOICE

FAO: Fred Smith
Courier: Royal Mail
Despatch Date: 27/08/2020

Document No:
4184

Commodity Code	Our Part Code	Description	Line Total	Line VAT	Weight	Qty This Delivery
44199090	KIT002	Builders Kit - Advanced	75.00	15.00	7.000 Kg	1
			Item Price: 75.00			

Components:

1	BALLPHAMH16	16oz Hickory Handle Ball Pein Hammer
1	CHISEL5P	5 Piece Chisel Set
1	BRASSCOSU1000	10x2" Brass Countersunk Screws - Pack of 1000
1	COUNDECK1000	4.5x65mm Countersunk Carbon Steel Decking Screws - Pack of 1000
1	FINDTDRY1000	32mm Silver Fine Thread Drywall Screws - Pack of 1000
1	SCREWDRIVE7MBS	7 Piece Multi-Bit Stubby Screwdriver Ratchet Set
1	CHISELSK	Chisel Sharpening Kit

Special Instructions

Reception bell is broken, so knock loudly if doors are closed.

No. of parcels: 1
No. of pallets: 0
Total weight: 7.000 Kg

Consignment no:
GB 237 736 X9

Air Box

Newton Court
123 Saxilby Road
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LN1 2LR
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GB 237 736 X9

Air Box

Newton Court
123 Saxilby Road
Saxilby
Lincolnshire
LN1 2LR
01522345678
www.airbox.co.uk
contact@airbox.co.uk



Delivery Address	Customer Name & Address	DELIVERY NOTE	
Builder's Mate 17 Southfields Road Eastbourne East Sussex BN21 1BU England	Builder's Mate 17 Southfields Road Eastbourne East Sussex BN21 1BU England	FAO: Fred Smith	
		Your Acc No: BMM261	
		Delivery Date: 26/08/2020	
		Delivery No: 4180	
		Delivery Method	
		Royal Mail - 3-5 Days	

Code	Description	Qty Ordered	Previously Delivered	Qty This Delivery	Qty to Follow
Details for Order No: 2899		Your Order Ref: JBKITT		Order Date: 26/08/2020	
KIT002	Builders Kit - Advanced	1	0	1	0
Components:					
1	BALLPHAMH16	16oz Hickory Handle Ball Pein Hammer			
1	CHISEL5P	5 Piece Chisel Set			
1	BRASSCOSU1000	10x2" Brass Countersunk Screws - Pack of 1000			
1	COUNDECK1000	4.5x65mm Countersunk Carbon Steel Decking Screws - Pack of 1000			
1	FINDTDY1000	32mm Silver Fine Thread Drywall Screws - Pack of 1000			
1	SCREWDRIVE7MBS	7 Piece Multi-Bit Stubby Screwdriver Ratchet Set			
1	CHISELSK	Chisel Sharpening Kit			

Special Instructions
Reception bell is broken, so knock loudly if doors are closed.

Consignment no:	GB 145 273 X5
Courier:	Royal Mail
Total weight:	0.000

Air Box

Newton Court
123 Saxilby Road
Saxilby
Lincolnshire
LN1 2LR
01522345678
www.airbox.co.uk
contact@airbox.co.uk



Delivery Address Builder's Mate 17 Southfields Road Eastbourne East Sussex BN21 1BU England	Customer Name & Address Builder's Mate 17 Southfields Road Eastbourne East Sussex BN21 1BU England	DELIVERY NOTE COPY FAO: Fred Smith Your Acc No: BMM261 Delivery Date: 27/08/2020 Delivery No: 4184 Delivery Method Royal Mail - 3-5 Days
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Code	Description	Qty Ordered	Previously Delivered	Qty This Delivery	Qty to Follow
Details for Order No: 2909			Your Order Ref: JBKITT		Order Date: 27/08/2020
KIT002	Builders Kit - Advanced	1	0	1	0
Components:					
1	BALLPHAMH16	16oz Hickory Handle Ball Pein Hammer			
1	CHISEL5P	5 Piece Chisel Set			
1	BRASSCOSU1000	10x2" Brass Countersunk Screws - Pack of 1000			
1	COUNDECK1000	4.5x65mm Countersunk Carbon Steel Decking Screws - Pack of 1000			
1	FINDTDY1000	32mm Silver Fine Thread Drywall Screws - Pack of 1000			
1	SCREWDRIVE7MBS	7 Piece Multi-Bit Stubby Screwdriver Ratchet Set			
1	CHISELSK	Chisel Sharpening Kit			

Special Instructions
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Consignment no: GB 237 736 X9
Courier: Royal Mail
Total weight: 7.000 Kg

Detailed Picking Note - Pick ID: 11158

Picker: Zoe

Walk Route	Bin Location	Code	Description	Order No	Date Req	Line Weight	Qty in Stock	Qty Req	Qty Alloc	Qty Picked
0	G-7	KIT002	Builders Kit - Advanced	2909	29/08/2020	7.000	5,107	1	1	<input type="text"/>
Kit Components:										
	Bin Location	Code	Description				Pick Component	Qty Req	Qty Alloc	
	B-5	BALLPHAMH16	16oz Hickory Handle Ball Pein Hammer					1	1	<input type="text"/>
	F-7	BRASSCOSU1000	10x2" Brass Countersunk Screws - Pack of 1000					1	1	<input type="text"/>
	B-4	CHISEL5P	5 Piece Chisel Set					1	1	<input type="text"/>
	B-3	CHISELSK	Chisel Sharpening Kit					1	1	<input type="text"/>
	F-6	COUNDECK1000	4.5x65mm Countersunk Carbon Steel Decking Screws - Pack of 1000					1	1	<input type="text"/>
	F-7	FINDTDY1000	32mm Silver Fine Thread Drywall Screws - Pack of 1000					1	1	<input type="text"/>
	C-7	SCREWDRIVE7MBS	7 Piece Multi-Bit Stubby Screwdriver Ratchet Set					1	1	<input type="text"/>

Total Weight: 7.000 Total Items: 1

Summary Picking Note

Order No: 2909
Cust Order Ref: JBKITT
Del Method: Royal Mail - 3-5 Days
Date Required: 29/08/2020

Cust Acc No: BMM261
Delivery Contact: Fred Smith
Delivery Address: Builder's Mate
 17 Southfields Road
 Eastbourne
 East Sussex
 BN21 1BU
 England

Qty	Code	Description	Default Bin	Qty In Stock	Qty Picked
1	KIT002	Builders Kit - Advanced	G-7	5,107	<input type="text"/>
Kit Components:					
1		BALLPHAMH16 16oz Hickory Handle Ball Pein Hammer			<input type="text"/>
1		CHISEL5P 5 Piece Chisel Set			<input type="text"/>
1		BRASSCOSU1000 10x2" Brass Countersunk Screws - Pack of 1000			<input type="text"/>
1		COUNDECK1000 4.5x65mm Countersunk Carbon Steel Decking Screws - Pack of 1000			<input type="text"/>
1		FINDTDRY1000 32mm Silver Fine Thread Drywall Screws - Pack of 1000			<input type="text"/>
1		SCREWDRIVE7MBS 7 Piece Multi-Bit Stubby Screwdriver Ratchet Set			<input type="text"/>
1		CHISELSK Chisel Sharpening Kit			<input type="text"/>

Total Qty 1 **Total Weight** 7.000

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